

## Due Diligence Checking & Canterbury Diocesan Board of Finance

### Job roles

Below is a list of job roles that have been loaded to the system as per the Central Safeguarding teams requirements and guidance. Please select the role that applies to the position applied for, making note of the volunteer or paid status of the applicant. Each of these job titles corresponds to a different type of check to be requested. If an applicant is carrying out more than one role in the parish, please ensure that the highest level of check is requested.

If you need a specific job role adding to your parish which is not on the below list, please contact [safeguarding@diocant.org](mailto:safeguarding@diocant.org) and provide the information in the below format. The Diocese will then relay this information over to DDC to be added to your drop-down list.

Job role	Level	Barring List	Workforce
Church Administrator (Paid) (Basic)	Basic	Other	[not set]
Adult Social Group Leader (Basic)	Basic	Other	[not set]
Children and Adults Volunteer (Enhanced U18/VAs Barring)	Enhanced	Access to Under 18 year olds & Adults	Child and Adult Workforce
Children and Adults Worker (Enhanced U18s/VA Barring)	Enhanced	Access to Under 18 year olds & Adults	Child and Adult Workforce
Children and Youth Worker (Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child Workforce
Children and Youth Worker (Enhanced U18s Barring) Volunteer	Enhanced	Access to Under 18 year olds	Child Workforce
Children's Group Leader Volunteer (Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child Workforce
Children's Group Volunteer (Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child Workforce
Childrens Group Leader (Paid Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child Workforce
Choir Leader (With Under 18s Choir Members) (Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child Workforce
Churchwarden/Secretary (Enhanced Volunteer)	Enhanced	Other	Child and Adult Workforce
Parish Safeguarding Officer (Enhanced U18/VAs Barring)	Enhanced	Access to Under 18 year olds & Adults	Child and Adult Workforce
Parish Treasurer/Trustee (Enhanced Volunteer)	Enhanced	Other	Child and Adult Workforce
PCC member - Trustee (Enhanced Volunteer)	Enhanced	Other	Child and Adult Workforce
Toddler Group Volunteer (Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child Workforce
Volunteer Bell Ringing Instructor (Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child Workforce
Volunteer Bell Tower Captain (Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child and Adult Workforce
Vulnerable Adult Volunteer (Enhanced VAs Barring)	Enhanced	Access to Adults	Adult Workforce

Vulnerable Adult Worker (Enhanced VAs Barring)	Enhanced	Access to Adults	Adult Workforce
Youth Worker (Enhanced U18s Barring)	Enhanced	Access to Under 18 year olds	Child Workforce