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**Musical Director Application Form**

*‘We aim to be an ever-more welcoming, inclusive, and caring Christian community that reaches out to all, thankful to God who draws us together and gives us life in all its fullness.’*

**Personal Information**

|  |  |
| --- | --- |
| **Full name** |  |
| **Address** |  |
| **Phone** |  |
| **Email** |  |

**Experience**

Please list your current and previous paid and voluntary work experience, beginning with the most recent. Please add to this table if you require more space.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of employer** | **Details of post and your responsibilities** | **Dates** | **Reason for leaving** |
|  |  |  |  |
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|  |  |  |  |

**Education and Training**

Please provide details of your academic and professional qualifications. Please add to this table if you require more space.

|  |  |  |
| --- | --- | --- |
| **Qualification** | **Educational establishment/ Professional body** | **Date awarded** |
|  |  |  |
|  |  |  |

Please provide details of any training you have undertaken, including in-service training.

|  |  |  |
| --- | --- | --- |
| **Training in** | **Course title** | **Date of completion** |
|  |  |  |
|  |  |  |

**Statement of Application**

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| Please write in the box below:   * Why you are interested in this post and wish to apply for it * How your knowledge, skills, experience and areas of interest will assist you in this ministry * What your hopes for this post are |
|  |

**Right to Work in the UK**

Would you need a work permit or visa to take up the role of Musical Director? **Yes/No**

**References**

Please provide details of two referees. If possible, one reference should be from the incumbent of your current or previous church, if you play at/attend one.

**Referee One**

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Address** |  |
| **Telephone** |  |
| **Email** |  |

**Referee Two**

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Address** |  |
| **Telephone** |  |
| **Email** |  |

**Interview Arrangements**

If you have a disability, could you please tell us if there are any reasonable adjustments we can make to help you with your application or with our recruitment process.

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**Safeguarding & Rehabilitation of Offenders**

*All volunteers and employees must agree to accept ongoing training and to attend required supervision or team meetings. We are committed to the safety and welfare of all, therefore, if you are applying to serve in a regulated activity with children or adults at risk and your application is accepted, it will be necessary for you to complete a DBS (Disclosure and Barring Service) application and a Confidential Declaration form; as well as the Church of England’s Foundation and Leadership Safeguarding Training Modules, along with the Domestic Abuse Module, Safer Recruitment, People Management and Modern Slavery.*

*In line with the Rehabilitation of Offenders Act (1974), please note that a conviction will not necessarily exclude you from volunteering with us, but will be taken into account when assessing your suitability for a role. You should also refer to the Parish policy on the recruitment of ex-offenders in respect of this.*

**Declaration**

*I understand that any offer of the role is subject to the satisfactory receipt of documentation, including references, Confidential Declaration form, DBS check, and the certificates of completion for the safeguarding modules listed above.*

*In accordance with the General Data Protection Regulations (GDPR), I agree that St Leonard’s, Hythe and the Diocese of Canterbury may hold and use personal information about me for the purpose of my role as Musical Director. This information, including that contained in this form can be stored on both manual or computer files. It will be held securely and only accessed by authorised personnel.*

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Signature

|  |
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|  |

*Typed or handwritten.*

Date

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