



Chaplain to The Living Well. (TLW) Ordained Lead Role.

Canterbury Diocesan Centre for Healing & Wholeness.

Registered Charity 112379

The Lead Chaplain job specification includes:

- Being an Anglican priest in a centre for healing and wholeness where many attend for support, listening, prayer, rest, retreat, recuperation, solace and healing. The ministry of reconciliation, laying on of hands and anointing and communion are regularly in use, however no baptisms, funerals or weddings take place in the setting.
- Oversight of all matters regarding the welcome and running of the centre; the safety of the venue and its guests, the storing of confidential information, the upkeep of obligatory safeguarding measures, working as necessary with diocesan safeguarding advisors and ensuring appropriate insurances, policies and memberships are in place, working with chaplaincy, trustees and staff accordingly (see below).
- Working with the Chair and Board of Trustees to strategically set vision for the future, considering finances, funding, outreach and sustainability as a charity. Developing the ideas and skills of the Board, Core and Wider Team and the relationship with Canterbury Diocese.
- Setting the annual programme of events, working within the vision and values of the TLW (see attached) and within the capacity of team and budgets.
- Liaising and working alongside all members of the **Core Team** and **Wider Team**.

Core Team: Assistant Chaplains (who hold a Bishop's Commission), Warden(s), and Administrator. Currently the warden and administrator are salaried, the 3 assistant chaplains are lay volunteers. Management of the Core Team is the role of the Lead Chaplain who oversees their working environment, performance and pastoral care.

The ordained chaplain is the overall lead and has oversight of assistant chaplains in their particular ministry; offering guidance, monthly group supervision, supporting training needs, offering pastoral care of team and encouraging the prayer life of TLW. Some ministry is worked individually and much corporately. Individual supervision is required of assistant chaplains by external supervisors.

The warden is currently residential, as an onsite presence and caretaker of the property and grounds, assisting with set up; having use of the 2 bedroomed first floor accommodation, the garden out of hours, vegetable plot, green house and garage. This accommodation can become available for the lead chaplain which can be discussed according to the successful applicants' requirements and preference.

Wider Team: this includes many voluntary helpers who assist TLW with prayer ministry and supporting events. It is expected they will attend 2 training/resourcing days per year. There is also a **Hospitality Team** who support events within this network.

- Liaising and working with **Canterbury Diocese** in this shared mission and ministry.

Canterbury Diocese provide the property that is known as The Living Well (with partial responsibility for its upkeep) under a Trust Deed with an MOU. The centre for healing and wholeness is primarily to provide resource and support throughout Canterbury Diocese and subsequently beyond.

As an Anglican priest the expectations of engaging in Ministry Development, Supervision, Safeguarding training, Spiritual Accompaniment etc remain as a licensed member of clergy.

The Living Well gives support to clergy and laity for their wellbeing and has a mission to parishes who are setting up pastoral prayer ministry teams or who are undergoing changes themselves where they value the experience and resource of TLW. The work in the parishes could be an area of pioneering development. Support is also offered through the Diocesan Board of Education to church schools, heads and senior staff when pastoral matters or crisis arise.

The Lead Chaplain Role may include being the Canterbury Diocesan Advisor in Healing & Wholeness (this is the Bishop's appointment). You may be invited to further relevant roles for example: Diocesan Deliverance Team (also the Bishops appointment), safeguarding panel or clergy wellbeing, diocesan synod. *However, these roles are not part of the job description and would be a matter for discussion and agreement between the new Lead Chaplain, the Trustees of The Living Well and the Diocese.*

- Liaising and working with the **Board of Trustees**.

Trustees meet 4 times per year at TLW and the lead chaplain is accountable to them; trustees attend occasional events/services and an annual gathering of Core Team and Trustees has been recently introduced. Trustees are involved in the employment and engagement of Core Team members, paid and unpaid.

Trustees work with the Lead Chaplain in communicating a clear vision for TLW and in developing and overseeing strategic plans for its future, underpinned by robust financial planning.

- Liaising and working with **Canterbury Cathedral** staff for an annual service of thanksgiving for Christ's healing amongst us – St Luke's - in the autumn.

Please contact 01304 842847 or contact@the-living-well.org.uk



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The Lead Chaplain person specification includes:

- Being able to demonstrate that a calling to this aspect of Christian ministry has been growing in your own personal and public life and faith for some time – with roles/employment and ministry that reflect this vocation.
- Having a compassionate heart for the sick in body, mind or spirit, caring for the wounded and hurting; holding faith in Christ to bring healing and wholeness and to be able to work with and be alongside individuals in difficulty in a variety of ways.
- Having a well thought through Christian theology of suffering, and of healing and an openness and willingness to grow in your understanding thus far.
- Having an understanding of Anglican parish ministry with a broad outlook on faith and its appearance.
- An open embrace to the importance and value of other medical, social and therapeutic resources within the healing and wholeness category.
- Being a person of peace and prayer, ecumenically able, providing unconditional welcome.
- Interpersonal skills that demonstrate being a good and agreeable team player in an intimate setting.
- Sense of God's lead and an awareness of the prophetic action of the Holy Spirit at work, setting vision and direction.
- Able to be a self-starter, motivated to lead.
- Able to incorporate and lead others from varying church traditions.
- Able to be resilient in the face of many differing needs, stable in your own faith and spiritual disciplines.
- Respectful and mindful of the importance of rest and retreat/quiet in yourself and in others.

The post is available from September 2025.

You will be employed by the charity TLW, under the clergy terms and conditions regulations, approved and licensed by the Diocesan Bishop and receive an equivalent stipend and provision for CofE pension.

Annual leave is compatible with all Anglican clergy. The Centre closes for a week at Easter and at Christmas and it is anticipated that this will be a part of your annual leave.

The Lead Chaplain role will be a full-time appointment with a full clergy stipend.

There is on-site accommodation available for the Lead Chaplain.

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