



Net Zero Carbon Quick Wins Grant Fund GUIDANCE FOR APPLICANTS

(1A) Eligible buildings

- Churches and church halls where activities are taking place in a building owned by part of the CofE

(1B) Ineligible buildings

- CofE congregations meeting in rented or leased accommodation owned by others.
- Cathedrals, schools, housing, and other building types

(1C) Eligible work

The building itself:

- A1. Repair to the roof and rainwater goods (e.g. gutters, downpipes)
- A2. Fix any broken windowpanes* and make sure opening windows shut tightly
- A3. Insulate around heating pipes
- A4. Draught-proof the gaps* or put up a door-curtain*.
- A5. Rugs/floor-coverings (with breathable backings) and cushions on/around the pews/chairs.
- B1. Where there is an uninsulated, easy-to access roof void, insulating the loft*.
- B2. Installing a glazed door within your porch or a draught-lobby*.
- B3. Creating one or more smaller (separately heatable) spaces for smaller events.
- B4. Fabric wall-hangings or panels, with an air gap behind.

Heating and lighting:

- A7. Matching heating settings better to usage *.
- A10. Replace lightbulbs with LEDs, where simple replacement is possible.
- A11. Replace floodlights with new LED units.
- A12. Install a HIVE- or NEST-type heating controller, to better control heating.
- A13. If current appliances fail, replace with A+++ appliances.
- B5. Learn how the building heats/cooling and the link to comfort, by using data loggers.
- B6. Improve heating zones and controls.
- B7. Install TRVs on radiators in meeting rooms & offices.
- B8a. Under-pew electric heaters*. B8b. Infra-red radiant panel heaters*.
- B9. Magnetic sediment “sludge” filter to extend the life of the system.
- B10. Thermal and/or motion sensors on lighting.
- B11. Install energy-saving device such as Savawatt on fridges or other commercial appliances.
- B12. Installing a smart meter, to better measure energy use

Temporary heating solutions:

- T1. Heated chair cushions *
- T2. Boiler hire
- T3. Electric heater hire or purchase *

It is expected these temporary solutions will last for not more than one year, whilst the church makes plans, seeks advice, applies for faculty, and fundraises. At the end of the temporary period, once the church has installed their permanent heating solution, the diocese has the right to ask for items which have been purchased to become the property of the diocese, in order that they can be lent to other churches

Electrical upgrades:

E1. Upgrades to the electrical system, to enable a church or church hall to move away from oil or gas heating, or to substantially reduce their use of existing oil or gas heating.

Other:

O1. Heated chair cushions, which either replace or significantly reduce the use of oil and gas fired space heating*.

O2. Solar PV, where a church can demonstrate it has completed all other measures to transition to net zero carbon, and so this is the next step.

** If interiors are of historic, architectural, or artistic interest, professional & DAC advice must be sought before these steps are taken. If they could disturb bats, advice must be sought.*

(2) How to apply for a grant?

Applications are made through a simple application form which asks you to provide details of the project you wish us to fund. Applications should include --

- 1) The church's energy audit (if received)
- 2) The church's completed Energy Footprint Tool (EFT) results*
- 3) The church's ECO Church level**
- 4) Any supporting photographs which help explain the proposed net zero carbon works.

** Applications will only be considered if the EFT has been completed for the last full calendar year.*

*** Applicants must be, at least, at a 'registered' level to be considered.*

(3) How much money should I expect to be awarded?

Grants will cover 50% of the total cost for projects over £2500. Projects below £2500 can be covered in full by this grant. **Please note: the maximum grant is £10,000 per church/church hall.**

(4) What is the objective of this scheme?

The objective of the Quick Wins Grant Fund is to support churches and church halls in completing works which take them towards net zero carbon.

(6) When do I need to apply?

You can apply at any time and our Diocesan-Panel will aim to make a decision as soon as possible. Grants and loans will not normally be awarded retrospectively. However, each application will be assessed according to its own merits and the Panel has the right to determine this on a case-by-case basis.

(5) Who makes decisions?

The grant-scheme is administered by the CBSO.

The decision-making panel consists of the Archdeacons, DAC Secretary, and Diocesan Secretary.

Grant conditions

- The offer of a grant from the Fund will not remove the requirement for the PCC obtain faculty or approval under list B, as necessary, or any other necessary permission before the work goes ahead. The offer of a grant does not imply support for the proposal for the purposes of faculty or any other approval and does not indicate that permission will be forthcoming.
- Work must not begin until the diocese has approved the scope, methodology and estimated costs of the work and made an offer in writing which the PCC has accepted.
- Work carried out before a grant is offered will, in most cases, be ineligible.
- Work will need to be carried out, paid for and claimed within a year of the offer date or by 31 December 2025, whichever is the sooner.
- The diocese reserves the right to cancel grants towards projects not implemented within the timescale above.
- Grants are a restricted fund item for the purposes of PCC accounting and must be spent on the agreed work. The diocese reserves the right to claw back the grant if the work undertaken is not the work for which the grant was approved and/or any work or activity is removed from the project (and the diocese has not been informed in advance and approved any such change).
- The diocese reserves the right to withhold or recover the grant in part or in full if the work is not carried out in accordance with the agreed method statement or specification.
- Should the cost of the agreed work prove higher than estimated or quoted, the diocese is under no obligation to increase the grant, though it may do so at its own discretion.
- Grant recipients should retain relevant documentation relating to the grant and the work carried out for at least six years after the work is completed. The work should be recorded in the logbook. Documentation, including photographs, should be made available to the diocese on request.
- The dioceses reserves the right to publicise the grant and the project and to use relevant information in case studies, monitoring reports etc as it sees fit.